



Worton and Marston Village Hall

Registered with Charity Commission as Library Hall

Annual Report and Accounts for the year ended 31 March 2014

Charity Number 248792

Worton & Marston Village Hall
Annual Report
Apr 2013 – Mar 2014

Structure, Governance and Management

For information the Trustees of Worton & Marston Village Hall are currently:

- Helen Morse – Chair
- Tony Walker – Treasurer
- Jo Banks – Secretary
- Frank Marshall
- Veronica Franklin
- Teresa Chandler

The Trustees will step down from office during the AGM. Nominations and elections or re-elections will then take place. There is provision for 6 elected members in the governing document. The remainder of the Management Committee comprises representatives from the various village clubs, organisations and other bodies.

Objectives

1) The objects of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parishes of Marston and Worton (hereinafter called “the area of benefit”) without distinction of political, religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

2) The land with the building thereon specified in the said schedule shall be held upon trust for the purposes of a village hall as aforesaid.

Chairperson’s Comment

During 2013 / 2014 the Village Hall Trustees have been concentrating their efforts on obtaining grant funding in order to carry out the essential maintenance / renovation works required to keep Worton & Marston Village Hall functioning and prevent it from falling into serious disrepair. The extensive grant application and supporting information has been prepared. As stated in previous reports, the deterioration of the hall’s roof, walls and windows are of serious concern and we are applying for funds so work can be prioritised in these areas in order to keep the hall safe and secure for future use.

Stronger links have been formed with both Marston & Worton Parish Councils. Both councils are supportive of the work proposals, maintenance and running of the hall and have committed to assist with various aspects of the grant.

In March, a match funded grant was secured from Aster Housing of £2,000 enabling work to go ahead on the entrance hall / cloakroom upgrade. Work has commenced on this project with a porch door being made and replaced.

I would like to take this opportunity to thank all those who voluntarily assist with the running of the village hall, i.e. fund raising, donating, caretaking & maintenance, gardening, hiring and general support, in particular to Mark Fisher for his ‘hands on’ maintenance approach. Many thanks also to my fellow hall Trustees for their continuous support, commitment and loyalty. The village hall is the only independent community run facility in the village and without such help it wouldn’t be possible to keep it open.

We continue to remain positive for a productive year ahead.

Helen Morse
Chairperson

Review of Activity

The principal aim of the Committee this year has been the continued pursuance of securing the future of the Village Hall with a particular focus on making good its structural integrity. In previous years a number of different options around this have been investigated including re-building the Hall on a new site, re-building the Hall on the existing site or making significant structural improvements to the existing building. The Committee has this year agreed that the latter option is the best way forwards and a major grant application to support this is in progress. The Committee has been working closely with Worton & Marston Parish Councils to arrange the financial logistics of this. They are very grateful to both Parish Council's both for their support of the plans and for their support of the Hall in general.

In addition to this, a minor funding application to a local housing association has been successful and a programme of internal maintenance works has been agreed with some already actioned. The Committee are very grateful for the support of a number of villagers with these improvements to the Hall, particularly the new external door which was kindly made by Mark Fisher.

Work on agreeing the various policies and hiring agreements required has also continued. In Sept 2013, new hire charges and a formalised hiring process were implemented.

Maintenance works carried out during the year have included treating the woodwork in the roof space treated for a pest infestation. The cost of this is highlighted in the Treasurer's report. In addition to this, we also had an asbestos survey carried out which we felt would be necessary before we could continue with any more major structural repair works.

Fundraising for the Hall has continued with a number of events taking place although they haven't been as well supported as in the past. The Committee is always keen to hear from anyone who has any ideas for fundraising activities but appreciates the demands on people's time and finances.

Finally, the Committee would like to thank the various villagers who have supported the Village Hall throughout the year and organised fundraising activities in addition to those put on by the Committee.

Treasurer's Report

We finish the year with funds very close to last year. Income from hirings is 37% higher than last 2012/13 partly due to increased charges introduced in September. Donations are also very much higher as a result of receiving from Christ Church half of the proceeds from the village meal evening. Expenses were also higher, including costs of roof treatment by Rentokill and an asbestos survey, which thankfully provoked no alarm. These were partly offset by lower spending for oil. The net result was again close to break even, although once more there was an operating deficit, this time £2462. Once again response to 200 Club disappoints and the number of subscribers represents only about 70 households from the two villages. It requires considerable effort to raise the £609 surplus recorded in the past year. Perhaps this effort could be put to better effect in different fund raising activity in the future.

AJW
12 May 2014

WORTON AND MARSTON VILLAGE HALL
(registered charity no 248792)

200 CLUB REPORT FOR AGM
APRIL 2014

To date the number of slots purchased for the 200 Club 2014 monthly draw is 108. This is slightly down on last year's figure of 110 but markedly less than the 2012 high of 134. This is disappointing as we had hoped that the club would grow and reach its 200 target rather than slowly decrease. Within the figure for 2014 are 11 new members and it is heartening to see that particularly new residents to the villages are keen to support this project. This does mean though that a number of supporters from last year chose not to join this year. Obviously reasons for this will be varied but it is likely that the knock on from the recession and the continued austerity measures mean that people feel less able to commit funds. For this reason the Trustees decided not to telephone, as they had in previous years, to remind individuals to rejoin but reminders have been inserted into the monthly magazine (The Bridge) and forms left at the local pub in an attempt to jog memories.

Despite the drop in numbers, the club will provide at least £557 to maintain the Hall in 2014 and, whilst some of this is taken up by rising running costs, trustees have decided to give over as much of this as possible to undertaking maintenance work on the fabric of the building (you may have noticed the new front door!)

As a point of clarification, where someone hasn't rejoined for two consecutive years, their numbers are relocated.

If membership continues to drop we will have to take a view on whether this is an effective way to raise funds for the Village Hall, but I do not think we are in that position yet and who knows, with continued economic improvement may come a rejuvenation in support. Wouldn't it be nice to reach that 200 figure one year?

Veronica Franklin
Village Hall 200 Club Administrator

Worton & Marston Village Hall Receipts & Payments summary 31 March 2014

	2010-2011	2011-2012	2012-2013	2013-2014
	£	£	£	£
Receipts				
Hirings	2730	2590	2719	3735
Operating income	<u>2730</u>	<u>2590</u>	<u>2719</u>	<u>3735</u>
Donations	1837	1019	385	1285
Gift Aid Tax reclaimed		141	0	0
200 Club late subscriptions			44	108
200 Club Village Hall share 3mths	148	202	135	130
200 Club Advance Receipts	1068	1232	1152	1111
Fund Raising	3290	4458	759	672
Interest Income	4	3	3	3
extraordinary Income-Insurance Claim	484	0	0	0
Total Receipts	<u>9561</u>	<u>9645</u>	<u>5197</u>	<u>7044</u>
Payments				
Wages	960	960	960	960
Electric	235	239	217	186
Water	91	96	104	110
Oil	727	611	1522	1187
Consumables	186	132	74	122
Fire Protection	363	138	90	192
Repairs, maintenance & equipment	1777	1625	889	2469
Insurance	471	485	500	463
Performing Rights/Professional Fees	99	137	154	471
Sundries	32	0	95	37
Operating Expenses	<u>4941</u>	<u>4423</u>	<u>4605</u>	<u>6197</u>
Extraordinary Expenses	1703			
Fund Raising	961	367	43	21
200 Club Prizes and expenses	150	640	650	740
Total Payments	<u>7755</u>	<u>5430</u>	<u>5298</u>	<u>6958</u>
Surplus/-Deficit				
Operating	-2211	-1833	-1886	-2462
Donations	1837	1019	385	1285
Other Income/Expenses	-1215	144	3	3
Fund Raising	2329	4091	716	651
200 Club	1066	794	681	609
Overall surplus/-deficit	<u>1806</u>	<u>4215</u>	<u>-101</u>	<u>86</u>
Statement of Assets and Liabilities at 31 March				
Funds:				
Deposit Account	6656	6660	6663	6666
Cheque Account	3772	7717	8295	8111
unpresented cheques	-610	0	-459	-314
Cheques not yet credited	614	230	0	125
Petty Cash	12	52	59	56
	<u>10444</u>	<u>14659</u>	<u>14558</u>	<u>14644</u>
represented by:				
balances brought forward	8638	10444	14659	14558
excess receipts over payments	1806	4215	-101	86
	<u>10444</u>	<u>14659</u>	<u>14558</u>	<u>14644</u>
Liabilities			£	
200 Club prizes for the rest of 2014 totalling £540			540	
Payments receivable and prepayments				
payments due to the hall amount to approximately			250	
Notes:				
Donations received during the financial year include the following:				
Worton PC			132	
Church			1042	
Rose & Crown			60	
Parishioners			51	
			<u>1285</u>	
Repairs, maintenance and equipment includes payment to Rentokill for treatment in the roof.			1788	
Professional fees represent payment for an asbestos survey.			360	
Net fund raising was as follows:				
Disco			141	
Potterne Christmas market			70	
Bazaar			440	
			<u>651</u>	

Independent examiner's report to the trustees of Worton and Marston Village Hall

I report on the accounts of the Trust for the year ended 31 March 2014, which are set out on the attached page.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Tom Harwood

Address: 3 Mill Head
Worton

Date: 20 April 2014