

# Holy Cross Church, Seend

## Plan to Update and Improve our Church Building for the 21<sup>st</sup> Century *Supporting Leaflet*



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### Background

Holy Cross Church, Seend is about to embark on an ambitious plan to update and improve the Church Building and facilities to meet the needs of the 21<sup>st</sup> century congregation and community.

This leaflet aims to set out: **The Need**; **The Plan** to achieve this; **The Costs**; and **How You Can Help** to fund and support this development.

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### The Need

In order to meet the current needs of the community and provide the framework for future changes, we need to make appropriate changes now to our church. These needs are:

- Improve disabled access – there is nowhere within the church for a wheelchair user to feel included in the service without blocking an aisle (safety concerns). The same applies to children's buggies.
  - A larger, more flexible space for Weddings, Funerals & Baptisms.
  - A WC facility that will be accessible for all.
  - Ability to provide refreshments before/after services (eg Café Church/ other functions).
  - Provision of mains water for the WC and kitchenette.
  - Facilities for families with young children and to encourage links with the School.
  - The ability to accommodate the changing requirements of congregations.
  - Potential to cater for other community uses: meetings, exhibitions etc.
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### The Plan to meet the Needs

It has not been easy to arrive at an agreed plan in a Grade 1 Listed building. But with the help of our architect, and surveyors and in consultation with Historic England (formerly English Heritage), Wiltshire Council and Salisbury Diocese we have finally arrived at a plan that meets our needs and the requirements of all these organizations.

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## The Plan is illustrated in the following pages

### 1. Remove Front Row of Pews

The front row of pews will be removed to create more space at the front of the Chancel. The floor in this area will be raised to that of the bottom Chancel step. This will assist with all services, but greatly improve the environment for weddings, funerals and for concerts etc.



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### 2. Remove some Pews in Rear corner

Several pews will be removed on the North side at the back (West end) of the church to provide a clear space around the 15<sup>th</sup> Century font for baptisms. This will also create a flexible 'welcome' area where people can socialize, have meetings, enjoy refreshments, activity space for children, and carry out other community activities etc. The floors will be levelled in this area which will improve disabled access and give a clear area for prams, wheelchairs etc. Additional folding/stackable seating will be provided.



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### 3. Install Kitchenette Unit



A small “kitchenette” unit, disguised as a large chest will be installed along the North side of the West wall, to provide facilities for refreshments and storage. This will require the provision of mains water and drainage which will also be used for the WC facility.

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### 4. Replace Inner South Door with Glass Door

The plain, drafty, utilitarian, wooden inner South doors will be replaced with a single solid glass door. This will provide easier disabled access, be less drafty and if the outer doors are left open during services, will allow us to appreciate the wonderful views south towards Salisbury Plain. It will also help conserve heat in the church and allow more light in.

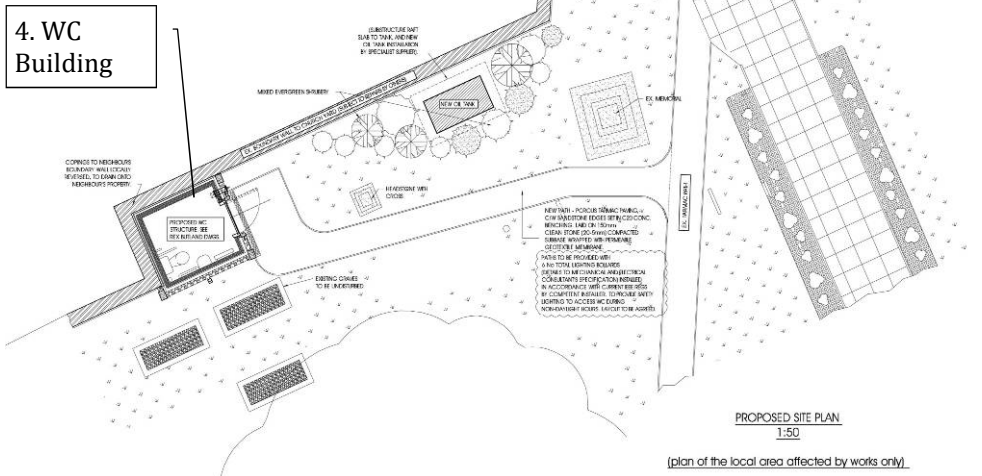


## 5. Install a WC Building

A WC facility with disabled access, will be built against the north wall of the Churchyard. It will be constructed to blend with its surroundings. This will require a water supply and sewage system (which will need to be run from the High Street). The same water supply will be piped to the kitchenette and also be available for flower arrangers; use in the graveyard etc.



### Location Plan for WC Building







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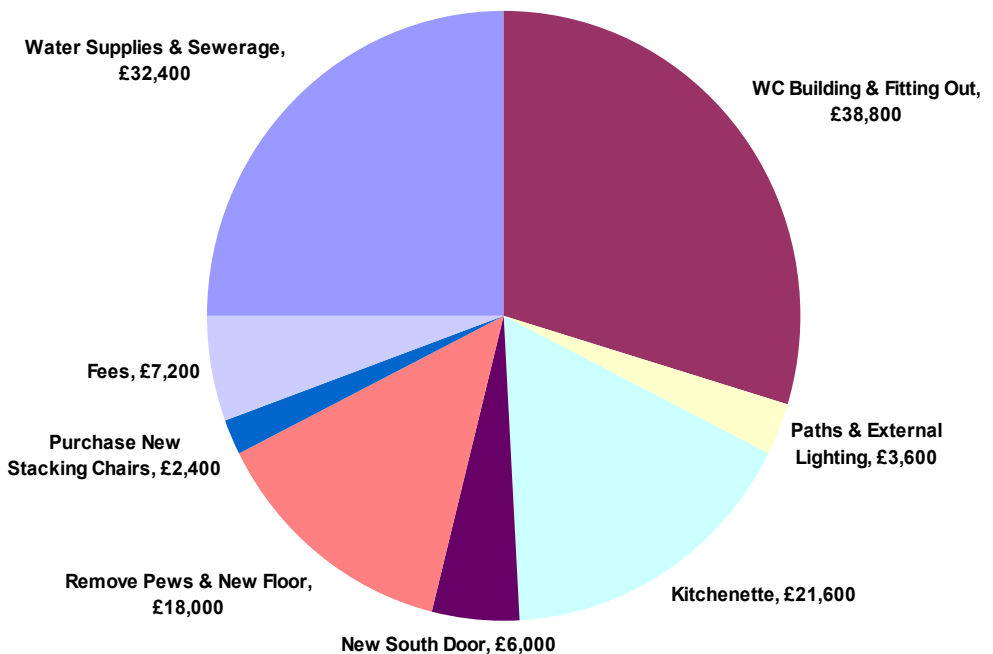
## The Costs

Quotations have been received for the proposed works, the cost of which will be in the order of £130,000. We have already raised about 20% of the total required through donations, legacies and other sums set aside for the purpose.

We are in the early stages of applying for grants from grant making bodies such as: Heritage Lottery Fund, Land Fill Grants, Local Authority, and various other Charitable Trusts.

However, this still leaves a shortfall of about £90,000. This sounds an enormous sum, but that is where we are hoping you will be able to help?

**A breakdown of the indicative costs, including VAT is shown in this pie chart:**



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## How You can help?

### 1. Make a Donation

Before we can start the work we are obliged to have the majority of the funding in place, therefore up-front donations will make a huge difference, so please do give as generously as you can. However, if you would like to pledge a regular amount, say monthly over a period of for example two or three years that would be fantastic, as with the financial support of the Salisbury Diocese, we will be able to spread the fundraising over three years.

We realize that people's resources vary widely. The table below illustrates how even a modest regular donation can make a big difference. It is just an example and you are not limited to giving the specific amounts shown.

Monthly Gift	Over 3 years		Over 4 years	
		With Gift Aid*		With Gift Aid*
<b>£10</b>	£360	£450	£480	£600
<b>£20</b>	£720	£900	£960	£1,200
<b>£50</b>	£1,800	£2,250	£2,400	£3,000
<b>£100</b>	£3,600	£4,500	£4,800	£6,000
<b>£200</b>	£7,200	£9,000	£9,600	£12,000

\*See explanation of Gift Aid below.

#### \*Gift Aid

The Government operates a **Gift Aid** scheme that allows charities to claim back the basic rate tax on every pound donated. So if you donate £100 to this appeal, and you are a taxpayer, it means that you'll actually be giving us at least £125, at no extra cost to you. The process is very simple - all we ask you to do is to make a Gift Aid Declaration - by completing the Gift Aid Declaration and Donation slip inside the back page, sending them to us and we will do the rest.

#### Individual Donations

Please let us know if you would prefer your donation to be anonymous or not? Any named donations will be acknowledged as a way of thanking you.

#### Organisations/Companies

If your organisation would like to make a contribution then please let us know the organisation's full name and it will be acknowledged as a way of thanking you.

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## **In Memory of a Loved One**

If you would like to donate in remembrance of someone then please let us know the name of the person. Their name will be acknowledged.

## **In Celebration of a Loved One**

If you would like to donate in celebration of a birth, baptism, anniversary or marriage then please let us know the name of the person(s) and their name (s) will be acknowledged.

## **2. Make a Legacy Gift**

One of the Church of England's greatest strengths is its engagement in every community through its local parish church. A gift in your will can make a lasting difference by enabling your parish to achieve something that it may not be able to do otherwise. We hope that you may wish to channel your gift towards this project to update and improve our church building for the 21<sup>st</sup> Century, or in some other way.

## **3. On-line Donation**

If you would prefer to donate on-line please go to Just Giving at <https://crowdfunding.justgiving.com/churchappeal-Seend> and complete the necessary details. All named donations will be acknowledged.

## **4. Sponsorship**

This is an opportunity for you to make an important contribution to your Church of the Holy Cross, and leave a legacy for future generations, by sponsoring an essential item or other part(s) of the improvements. You could sponsor an item in memory of a departed relative or friend, in thanksgiving for a special event, as an unusual gift, or simply for yourself. Families, the School and local groups or organisations can help too by making joint sponsorships.

### **What Your Help will Bring**

By sponsoring an item you can donate a different amount depending on how much you wish to give. For example:

- £10 for a single stone building block.
- £150 for an external wooden lamp post.
- £100 for a new chair.

Alternatively you can sponsor something larger by donating whatever you can towards:

- The kitchenette and fitting it out (cost - £21,600, includes providing water supply and taking away the waste water);
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- The glass south door (cost £6,000 including etching the glass).

Sponsors will receive a letter of thanks with a certificate. Their generosity as Benefactors will be celebrated at a service within the parish.

If you are interested in Sponsorship, please tick the relevant box on the Donations slip, return it to us and we will provide more information, or you can get in touch with one of the contacts.

## ***5. Fundraising***

Individuals, families, schools and groups can help too by holding fundraising events. You or your group could pledge to raise a certain amount of money through your own fundraising or even organise a fund-raising event.

If you can come up with fundraising ideas that might help the project along - whether for an event, or something you may be able to do, please let us know?

Please participate in as many of the fundraising events as you can, and do invite your friends too.

## ***6. Purchase a Church Pew***

There will be a number of these much sought-after 100 year old, solid oak pews in need of a new home. If you are interested in purchasing a pew, please tick the relevant box on the Donations slip and we will provide more information, or you can get in touch with one of the contacts.

## ***7. Become a Friend of Holy Cross***

You can become a Friend of Holy Cross Church, and enjoy additional benefits: interesting visits, social events, regular newsletter etc.

For further information please contact the Friend's Secretary - Fiona Johnson by email at: [fjohnson09@gmail.co](mailto:fjohnson09@gmail.co) or on 01380 828401.

## ***8. Other ways you might be able to help***

There are probably lots of other ways in which you could help – here are a few examples:

- You may know of other funding sources that we can approach.
  - By offering the Church an interest free loan.
  - It is planned to run a Grand Draw as part of the fundraising. It would be amazing if there were some significant prizes for this – maybe you could help by donating a prize or even promoting the Grand Draw?
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## How to Donate?

### 1. By Standing Order:

Simply complete the **Standing Order Mandate** on the back page, **Donation Slip and Gift Aid Declaration opposite** and post the completed forms to the Treasurer or place in the special box in Seend Post Office. We will forward the SO Mandate to your bank. We realize that at any point your circumstances may change, altering what you are able to give. All we ask is that, if that happens, you let us know.

### 2. By One-off Donation by Bank Transfer:

Make direct bank transfers to:

**Bank:** Santander Bank; **Account Name:** Seend PCC.

**Sort Code:** 09-01-28; **Account Number:** 37153943.

Please also complete the **Donation Slip and Gift Aid Declaration opposite**, and post the completed forms to the Treasurer, or place in the special box in Seend Post Office or scan the forms and email them as an attachment to: churchappeal@seend.org.uk.

### 3. By Cheque:

Please make cheques payable to: Seend PCC, complete the **Donation Slip and Gift Aid Declaration opposite**, and post the cheque and completed forms to the Treasurer or place in the special box in Seend Post Office.

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## Further information and Contacts:

Website: [www.Seend.org.uk/ChurchAppeal](http://www.Seend.org.uk/ChurchAppeal)

Anne Ewing - Church Warden

Tel: 01380 828557

OR

Philippa Jackson - PCC Treasurer

Tel: 01380 828224

OR

Neil Yockney - PCC Secretary

Tel: 01380 827139

By Email: churchappeal@seend.org.uk

By Post: 37, Seend Cleeve, Seend, Melksham, SN12 6PU (please mark envelope "Church Appeal")

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## ***Donation Slip - Holy Cross Church, Seend***

I would like to give a donation of £.....to 'Seend PCC'  
for the Church of Holy Cross Redevelopment Appeal.

- If you wish your donation to be anonymous please tick this box
- If your donation is by Bank Transfer/Standing Order please tick this box
- If your donation is by cheque please tick this box

Your Name/Organisation Name:  
Address:

Post Code:  
Email Address:  
Contact Telephone Number:

If your donation is to be named in memory  
of someone state their full name here:

If your donation is to be named in celebration  
of someone state their full name(s) here:

I am interested in sponsorship/purchasing a pew - please contact me

## ***Gift Aid Declaration - Holy Cross Church, Seend***

**Boost your donation by 25p of Gift Aid for every £1 you donate.** Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

*giftaid it*

I want to Gift Aid my donation of £..... and any donations I make in the future or have made in the past 4 years to: Holy Cross Church, Seend.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Title:.....First Name(s) or Initials:.....

Surname:.....

1st Line of Address:

Post Code:

Date: .....Signature:.....

**Please notify the charity if you:** 1. want to cancel this declaration; 2. change your name or home address; 3. no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

<b><i>Standing Order Form</i></b>	
Please pay:	Santander Bank
For the credit of:	Seend PCC
Sort Code: 09-01-28	Account Number: 37153943.
The sum of: (in numbers and words):	£..... In Words:.....
Commencing on the.....day of.....in the year .....and thereafter every month/year (delete as appropriate) and	
Ending on the.....day of.....in the year .....	
Name of Account to be debited:	Your account Name
Account number:	Your account number
Sort code:	Your account sort code
To the Manager Bank name & Address:	Your Bank
Date:	Signature:

**Notes:**

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We believe that the changes proposed meet the current and foreseeable requirements of the community and help to conserve the UK's diverse heritage for present and future generations to experience and enjoy.

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